

MINUTES  
MEASURE O CITIZENS' OVERSIGHT COMMITTEE

SPECIAL MEETING

Community Meeting Center, Founders Room,  
11300 Stanford Avenue, Garden Grove, CA 92840

Monday, February 22, 2021

CALL TO ORDER: 5:35 p.m.

ROLL CALL      PRESENT:      (6)    Member Bischoff, Member Mackanic,  
Member Malo, Member Beard, Vice Chair  
Sanders, Chair Thomas

ABSENT:      (1)    Member Holst

OTHERS PRESENT: Scott Stiles, City Manager, Patricia Song, Finance Director, Ann Eifert, Budget Manager, Sylvia Garcia, Recording Secretary, Trevor Smouse, Sr. Program Specialist.

City Manager gave an opening statement and provided an update on COVID matters.

ORAL COMMUNICATIONS:

None.

RECEIVE AND FILE MINUTES:

Members confirmed the receipt of September 21, 2020 meeting minutes. The motion to approve minutes was made by Vice Chair Sanders, and seconded by Member Malo.

Ayes:      (5)    Bischoff, Mackanic, Malo, Sanders, Thomas

Noes:      (0)    None

Abstained: (1)    Beard

Absent:    (1)    Holst

REVIEW FY 2019-20 YEAR-END AUDITED FINANCIALS:

Patricia provided presentation slides on the FY 2019-20 YE Audited Financials

- Highlights
  - Unmodified Auditor Opinion
  - Audited FY2019-20 Revenue and Expenditures (General Fund)
  - Measure O Revenue
- General Fund Revenue
  - Total Revenue Received
  - Measure O Revenue
  - TOT Decrease in funds
- General Fund Expenditures
  - Total Expenditures
  - Increase in Public Safety Expenditures

REVIEW FY 2020-21 MID-YEAR GENERAL FUND BUDGET:

Patricia provided presentation slides on the FY 2020-21 Mid-Year Budget Update

- COVID-19 Related Cost and Relief Funds Received
- Cumulative Direct Costs responding to COVID-19
- Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds Received
- General Fund Revenues & Expenditures Update

Member Malo inquired on the cost savings for fire protection services relate to the City transitioning to OCFA.

Chair Thomas inquired about the FEMA reimbursement status.

Vice Chair Sanders inquired about cost tracking for EOC activities and other direct expenses relate to COVID-19.

DISCUSS NEXT MEETING DATE:

The next meeting will tentatively be scheduled for September/October 2021. Sylvia Garcia, Recording Secretary, will be reaching out to members via email to confirm the meeting date.

Topics to discuss at the next meeting include;

- Review of Fiscal Year 2020-21 General Fund Operating Results
- Review Adopted FY2021-23 Biennial Budget
- Review Annual Committee Report to City Council

MATTERS FROM COMMITTEE MEMBERS:

Chair Thomas welcomed the new members Holtz and Beard. She thanked and shared that city staff is very accessible for questions.

Member Beard inquired about obtaining general information on Measure O revenue allocation and tracking process of expenses.

Member Bischoff inquired about the Urban Forest Project.

MATTERS FROM STAFF:

Sylvia will be forwarding informational brochures from HdL, Consultant, with allocation of sales tax to members.

ADJOURNMENT: At 6:42 p.m.